

**DISTRICT SCHOOL BOARD OF TAYLOR COUNTY**  
**10-MONTH INSTRUCTIONAL / 196 DAYS**  
**August 5, 2019 - June 2, 2020**  
**2019-2020**

<b>NUMBER OF DAYS IN PAY PERIOD</b>	<b>PAYROLL PERIOD</b>	<b>REPORTS DUE</b>	<b>CHECK DATE</b>
<b>September</b> 15 Days	8/5/19-8/23/19	8/27/19	9/13/19
<b>October</b> 25 Days (24 + 1H)	8/26/19-9/27/19	10/1/19	10/15/19
<b>November</b> 20 Days	9/30/19-10/25/19	10/29/19	11/15/19
<b>December</b> 19 Days	10/28/19-11/22/19	11/26/19	12/13/19
<b>January</b> 15 Days (13 +2H)	11/25/19-12/18/19	12/20/19	1/15/20
<b>February</b> 19 Days (16+3H)	12/19/19-1/24/20	1/28/20	2/14/20
<b>March</b> 24 Days	1/27/20-2/28/20	3/3/20	3/13/20
<b>April</b> 15 Days	3/2/20-3/27/20	3/30/20	4/15/20
<b>May</b> 18 Days	3/30/20-4/24/20	4/28/20	5/15/20
<b>June</b> 26 Days	4/27/20-6/2/20	6/2/20	6/15/20

*Employees paid on this schedule are 10-month Instructional only.*

**APPROVED**

**MAY 21 2019**

By Taylor County  
School Board

**DISTRICT SCHOOL BOARD OF TAYLOR COUNTY**

**2019 - 2020**

**9 & 10 Months Non-Instructional**

<b>NUMBER OF DAYS IN PAY PERIOD</b>	<b>PAYROLL PERIOD</b>	<b>REPORTS DUE</b>	<b>CHECK DATE</b>
<b>September 2019</b> 9 Months - 12 Days 10 Months - 15 Days	8/5/19-8/23/19	8/27/19	9/13/19
<b>October 2019</b> 9 Months - 24 Days (23 + 1H) 10 Months - 25 Days (24 + 1H)	8/26/19-9/27/19	10/1/19	10/15/19
<b>November 2019</b> 9 Months - 19 Days 10 Months - 20 Days	9/30/19-10/25/19	10/29/19	11/15/19
<b>December 2019</b> 9 Months - 19 Days 10 Months - 19 Days	10/28/19-11/22/19	11/26/19	12/13/19
<b>January 2020</b> 9 Months - 15 Days (13 +2H) 10 Months - 15 Days (13 +2H)	11/25/19-12/18/19	12/20/19	1/15/20
<b>February 2020</b> 9 Months - 18 Days (15+3H) 10 Months - 19 Days (16+3H)	12/19/19-1/24/20	1/28/20	2/14/20
<b>March 2020</b> 9 Months - 24 Days 10 Months - 24 Days	1/27/20-2/28/20	3/3/20	3/13/20
<b>April 2020</b> 9 Months - 15 Days 10 Months - 15 Days	3/2/20-3/27/20	3/30/20	4/15/20
<b>May 2020</b> 9 Months - 19 Days (18+1H) 10 Months - 19 Days (18+1H)	3/30/20-4/24/20	4/28/20	5/15/20
<b>June 2020</b> 9 Months - 25 Days 10 Months - 26 Days	4/27/20-6/2/20	6/2/20	6/15/20

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<b>Non-Instructional PAID Holidays</b>	
September 2	Labor Day
November 28 - 29	Thanksgiving Days
December 24 - 25	Christmas Eve & Day
January 1	New Year's Day
April 10	Good Friday

Teacher Aides - 9 Months / 190 Days	8/8/19 - 6/1/20
Teacher Aides/Clinic Aides/CDA Aides - 10 Months / 197 Days	8/5/19-6/2/20
Bus Drivers, Bus Aides, Security Guard - 9 Months / 187 Days	8/9/19-5/29/20
Food Service Assist. I, II, Assist. Managers / 9 Months / 190 Days	8/9/19- 6/1/20
Food Service Managers - 10 Months / 197 Days	8/5/19-6/4/20

**DO NOT WORK: THANKSGIVING WEEK, CHRISTMAS BREAK , MLK DAY, PRESIDENT'S DAY; SPRING BREAK ; EASTER**

**DISTRICT SCHOOL BOARD OF TAYLOR COUNTY  
2019-2020 PAYROLL REPORT SCHEDULE  
ALL 11 & 12 MONTH PERSONNEL  
(11 & 12 Inst & Non Inst, 11 & 12 Admin)**

NUMBER OF DAYS IN PAY PERIOD	PAYROLL PERIOD	REPORTS DUE	CHECK DATE
<b>July 2019</b> 12 Months - 10 Days (9+1H)	7/1/19-7/12/19	07/16/19	07/31/19
<b>August 2019</b> 12 Months - 20 Days 11 Months - 9 Days	7/15/19-8/9/19	08/13/19	08/30/19
<b>September 2019</b> 12 Months - 25 Days (24+1H) 11 Months - 25 Days (24+1H)	8/12/19-9/13/19	09/17/19	09/30/19
<b>October 2019</b> 12 Months - 20 Days 11 Months - 20 Days	9/16/19-10/11/19	10/15/19	10/31/19
<b>November 2019</b> 12 Months - 20 Days 11 Months - 20 Days	10/14/19-11/8/19	11/12/19	11/26/19
<b>December 2019</b> 12 Months - 23 Days (21+2H) 11 Months - 22 Days (20+2H)	11/11/19-12/11/19	12/13/19	12/20/19
<b>January 2020</b> 12 Months - 20 Days (17+3H) 12 Month Adm. - 15 Days (12+3H) 11 Months - 15 Days (12+3H)	12/12/19-1/10/20	01/14/20	01/31/20
<b>February 2020</b> 12 Months - 25 Days (24+1H) 11 Months - 24 Days	1/13/20-2/14/20	02/18/20	02/28/20
<b>March 2020</b> 12 Months. - 20 Days (19 + 1H) 11 Months - 19 Days	2/17/20-3/13/20	03/17/20	03/31/20
<b>April 2020</b> 12 Months - 20 Days (19 + 1H) 11 Months Non Inst - 15 Days (14 + 1H) 11 Month Inst - 14 Days 11 Month Admin.- 20 Days (19 + 1H)	3/16/2020-4/10/20	04/14/20	04/30/20
<b>May 2020</b> 12 Months - 20 Days (19 + 1H) 11 Months Inst. - 19 Days 11 Months Non Inst & Admin - 20 Days (19 + 1H)	4/13/20-5/8/20	05/12/20	05/29/20
<b>June 2020</b> 12 Months - 37 Days 11 Months Instr. - 29 Days 11 Months Non Inst & Admin- 37 Days	5/11/20-6/30/20	06/16/20	06/30/20

**11 Month Instructional 216 Days**  
07/30/19-06/18/20

**12 Month 260 Days & 12 Mo Admin 255 Days**  
7/1/19-6/30/20

APPROVED

**11 Month Non Instruct 225 Days**  
07/30/19 - 06/30/20

**11 Month Admin 230 Days**  
7/30/19-6/30/20

MAY 21 2019

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